



Diploma in Safeguarding

Application Procedure and Required Documentation

1. Application

Step 1: Please, fill out the IADC Application Form and send both the form and required documents (see below) in one email to iadc-secr@unigre.it during the application period.

Please note that

- The Selection Committee will assess the documentation as a part of the evaluation process.
- Applications submitted after the deadline of 10th March 2025 will be rejected

2. Selection

Step 2: Once the application submission is complete and if it fulfills the requirements, you will be contacted to participate in an online personal interview with the IADC Selection team. The interview will take place between 17 March and 16 April 2025.

The exact date will be indicated at a later stage.

3. Communication of results

Step 3: After an overall evaluation of the documentation and the interview, you will receive notification of acceptance or refusal according to the criteria of acceptance indicated on the IADC webpage by the end of April 2025.

Attached you will find the following documentation to be submitted:

- Application Form
- Confirmation letter form to be fulfilled and signed by your bishop/superior/director of work or by at least one former employer

The application must also include

- Curriculum Vitae (CV)
- Copy of your international passport
- Copy of the qualifications and grades obtained during previous university studies
- Evidence of sufficient English language skills (e.g., certificate, studies at an English-speaking university)

Diploma in Safeguarding

*Institute of Anthropology
Pontifical Gregorian University*

APPLICATION FORM

Name	
Surname	
Gender	MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>
Date of birth	
Nationality	
Contact information (address, telephone number, email)	
Profile	PRIEST <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> LAY PERSON <input type="checkbox"/>
Diocese/ congregation	
Academic degrees	

Languages	Mother tongue: English: <input type="checkbox"/> Elementary <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Proficiency Other languages:
Previous and current occupations	
Name and email address of your bishop / superior / director of work	

What is your main motivation for applying for the Diploma in Safeguarding?

Confirmation Form 1/2

Your Excellency,
Rev. Mother,
Rev. Father,
Respected Director,

A member of your diocese/order/community/office is participating in the selection process of candidates for the IADC Diploma in Safeguarding. This requires a confirmation letter from the respective superior indicating the suitability of the candidate.

Basic criteria for eligibility and possible participation in the Diploma are

- Personal interest in and commitment to Safeguarding
- Intellectual ability
- Professional perspective in the field of Safeguarding: confirmation that the candidate is meant to work in the field of Safeguarding for at least 5 years after graduation.
- The candidate is not subject to any criminal or ecclesiastical sanctions
- The candidate is not the subject of any accusations or charges of abusive behavior, either now or in the past.

In the event of the positive issue of a confirmation of a candidate's suitability, we urge you to take these criteria into account. In order to facilitate the issuance of a letter of confirmation, we allow ourselves to provide a confirmation form, for you to be filled out and signed, attached to this cover letter.

The filled form has to be attached to the candidate's application form, to be submitted by 10th March 2025.

Confirmation Form 2/2

Confirmation Letter

I have taken note of the cover letter from IADC dated DD/MM/YYYY with the relevant explanations to this confirmation letter.

I consider the candidate (NAME, DATE OF BIRTH) suitable to attend the IADC Diploma in Safeguarding.

Place, Date

Signature